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**Minutes of the
Douglass Ranch Property Owners Association
Board of Directors
January 1999**

The January 1999 meeting of the Board of Directors was held on January 14, 1999 at 7:00 p.m.. Members in attendance were Bill Ebert, Larry Hall, Gary Jorgensen, and Richard Bibeau.

Call to Order: The meeting was called to order by Bill Ebert, President

Minutes: Richard Bibeau, Secretary presented previous minutes. Correction of attendance was made. Approved by Board.

Financial Report: Gary Jorgensen, Treasurer present the following items for discussion and approval. Approved by Board.

- Presented Income/Expense Report dated 12/31/98.
- Reported that 16 out of 42 dues had been received to date. Late fees will start after 1/31/99.
- Design Review account has been moved to a non-interest bearing account as of December 1998.

Design Review: No report.

Old Business:

- Five Year Plan. Kay Mason presented a plan of action to recruit and follow-up with members to either become a committee member or choose a committee as an interested member. Board members were given list of committed members and interested members to contact. Board members will conduct their first meeting before the next board meeting. At that meeting, they will choose a chairperson and secretary for the committee. Kay will act as a consultant to assist committees plan an agenda and organize their membership.
- A motion was made and approved by the Board to create a standing committee recognized by Board to welcome new members, maintain a newsletter, create social activities, and other functions the committee deems necessary for the well being of the community.
- Bill Ebert and Richard Bibeau will attend the Jefferson Fire Forum, Saturday, January 23, 1999.

New Business:

- Review of Articles of Incorporation, By-Laws, and Covenants. Board reviewed letter from attorney Stephen Groome. Bill Ebert will seek further clarification of the intent of the letter, and Richard Bibeau will contact the President of Community First Bank, Conifer for his interpretation of the letter.
- Larry Hall reported that the County has possession of the \$50,000 Kessler put aside for the deceleration lane off Hwy 285 into the development. County will start this project by April 1999. Larry will continue to follow-up on this project with the County and CDOT.

Adornment: The meeting was adjourned at 9:00 p.m.