

## **Douglass Ranch Property Owners Association**

### **Minutes of the Board of Directors Meeting**

March 31, 2016 - Approved June 14, 2016

A board meeting consisting of the following members convened at the home of Carl Price:

#### **Attending:**

Susan Festag	President	303-816-1348	<a href="mailto:kpfestag@wispertel.net">kpfestag@wispertel.net</a>
Barbara Pleva	Secretary	303-838-2621	<a href="mailto:pleva36@q.com">pleva36@q.com</a>
Carl Price	Treasurer	661-837-2228	<a href="mailto:carltprice@gmail.com">carltprice@gmail.com</a>
Randy Jensen	Roads & Grounds Committee Chair	303-838-5117	<a href="mailto:jensen5513@gmail.com">jensen5513@gmail.com</a>

The following member was not in attendance:

Todd Williams	Vice President	303-618-5072	<a href="mailto:thinc144@gmail.com">thinc144@gmail.com</a>
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Also in attendance:

Tom Washburn	Web Design
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#### **Call to Order: The meeting was called to order at 6:34pm**

1. **Review of the January 28, 2016 Minutes** - Motion to approve was made by Mr. Jensen and seconded by Ms. Festag. The Motion passed unanimously.
2. **Treasurer's Report**
  - a. **Financial Status Report** - Mr. Price handed out the Financial Status Report for March 2016. Mr. Price also distributed the Profit & Loss Statement for the period January 1 through March 29, 2016.
  - b. **2015 Tax Returns** - Mr. Price reported that both State and Federal tax forms for 2015 had been completed and filed on February 27, 2016.
  - c. **Annual Dues Report** - Mr. Price informed the Board that all but two property owners had submitted their annual dues. Both of these property owners had been contacted and were in the process of submitting them.
3. **Continuing Business**
  - a. **Design Review Board Proposal** - the survey was sent to all property owners by Ms. Festag on March 13, 2016 with a return date of March 23, 2016. In view of the fact that a few surveys had not been received, the deadline was extended to

March 29<sup>th</sup>. Ms. Festag suggested that the Board think about the results and discuss further options at a future meeting.

- b. **Roads and Grounds** - Mr. Jensen had nothing new to report.
  - c. **New Website** - Mr. Washburn reported that the new website is ready to go online. Mr. Price will meet with Mr. Washburn to arrange for payment and launch of the new website. Mr. Price will send an email to all property owners notifying them of the new and improved website. A motion was made by Ms. Pleva to go online with the new website and seconded by Mr. Jensen. The motion passed unanimously.
  - d. **Distribution of Amended Policies** - The approved Amended Governance Policies were emailed to members on January 29<sup>th</sup>.
  - e. **Plan for Compliance with HOA Records Act- HB1237** - Continue to move forward.
4. **New Business Items**
- a. **Colorado Division of Real Estate (DORA) Registration License Renewal**  
HOA registration renewed on March 25, 2016.
  - b. **Firefighter's & EMT Dinner - May 5<sup>th</sup>, 2016** - Ms. Pleva has contacted the Elk Creek Fire Department to confirm the date and will send a neighborhood email requesting food contributions.
5. **Review Master Calendar** - Ms. Festag reviewed with the Board members the Master Calendar. All current requirements are up to date and no further action needs to be taken.

The next DRPOA Board meeting will be held on Tuesday, June 14<sup>th</sup> at Ms. Pleva's home, 32305 Meadowridge Lane at 6:30pm.

### **Adjournment**

There being no further business to discuss, a motion to adjourn was made by Mr. Price and seconded by Mr. Jensen. The meeting adjourned at 8:05pm.

**Respectfully submitted**

**Barbara Pleva**  
**Secretary**

