

**Minutes of the  
Douglass Ranch Property Owners Association  
Board of Directors  
November 1998**

The November meeting of the Board of Directors was held on November 17, 1998 at 7:00 p.m.. Members in attendance were Bill Ebert, ~~Larry Hall~~, Gary Jorgensen, Kevin Moats, and Richard Bibeau

**Call to Order:** The meeting was called to order by Bill Ebert, President.

**Minutes:** Richard Bibeau, Secretary presented previous minutes. Correction of names was made. Approved by Board.

**Financial Report:** Gary Jorgensen, Treasurer and Bill Ebert presented the following items for discussion and approval. Approved by Board.

- Bill Ebert will call Shadow Mountain for contract with Association.
- Send Association dues notice with next newsletter.
- Late fees will continue to be assessed at \$3.00 (1%) per month.
- Mountain Mutual Reservoir report sent.
- Turned around current CD to 1 yr. CD at 5.01%.
- Send \$200 contribution to Elk Creek Fire District.

**Design Review:** Kevin Moats, Chairperson presented the following items for discussion and approval. Approved by Board.

- Kevin Moats to determine membership of Design Review Committee by next meeting.
- Return \$2000 deposit to owners of Lot 25.
- Pay snow removal bill from Shadow Mountain.

**Old Business:** Five Year Plan

Richard Bibeau to contact Kay Mason to discuss process of recruiting homeowners to join committees. Once the membership has been contacted, names of volunteers will be given to committee chairs from the Board. Chairpersons will call the first meeting to set up an agenda and determine leadership. Chairpersons will act as liaisons to the Board and take committee recommendations to the Board.

**New Business:**

- The Board agreed to review Articles of Incorporation, By-Laws and Covenants.
- Bill Ebert will contact our attorney for direction on the review process.
- All Board members will review all of the above before the next meeting with special attention given to the Articles of Incorporation.

**Adjournment:** The meeting was adjourned at 9:00 p.m.