

# Douglass Ranch Property Owners Association

## Meeting Minutes of the Board of Directors

May 11, 2009 – Approved 8-17-09

A board meeting consisting of the following members convened at the home of board member Tom Washburn:

Tom Washburn	President	303-838-2225	<a href="mailto:tom.n.washburn@lmco.com">tom.n.washburn@lmco.com</a>
John Alme	Vice-President	303-838-4011	<a href="mailto:norskejohn@aol.com">norskejohn@aol.com</a>
Terry Sickler	Treasurer	303-816-2090	<a href="mailto:Terry.I.Sickler@lmco.com">Terry.I.Sickler@lmco.com</a>
Susan Festag	Secretary	303-816-1348	<a href="mailto:kpfestag@wispertel.net">kpfestag@wispertel.net</a>

The meeting was called to order at 7:07 p.m. by Mr. Washburn.

### 1. Review/Approval of Meeting Minutes

- a. A motion to approve the minutes as drafted was made by Mr. Sickler. Seconded by Mr. Alme. The motion passed unanimously.

### 2. Reports

- a. Treasurer
  - i. Mr. Sickler presented a financial status report as of May 2009. He reported that the final transfer checks from Mutual of Omaha are signed and ready for deposit in the new bank. Once this is done, the Mutual of Omaha account will be closed.
  - ii. Mr. Sickler reported that four property owners are currently past due on the annual dues. Mr. Sickler will follow up with these property owners.
  - iii. Mr. Sickler informed the board that there were no Senate Bill 2005-100 requests.

### 3. Open or Discussion Items

- a. Change of Front Entrance Colors - Status
  - i. The board discussed the e-mail from Kim Thulin suggesting a color change to the Douglass Ranch entrance sign and possibly the mailbox posts as well. The board determined that an article about this issue should be included in the June newsletter. Depending on the responses to the newsletter, the board can determine if it should be submitted as a discussion item at the annual meeting.

- ii. Action Item: Mr. Washburn will check the CC&R's to determine what, if any, impact this document might have on the suggestion to update the color scheme.
- b. Shaffers Ranch Development - Status
  - i. Mr. Alme reported that while there are signs up regarding the Shaffers Ranch Development, there is minimal information on the web site and no new information to report.
- c. Insurance policies
  - i. Mr. Alme informed the board members that he wants to review the current liability insurance policy and the Officers and Directors insurance policy. He took copies of both policies to review and report back to the board.
- d. Inventory of Floor Plans
  - i. Mr. Alme will contact Mr. Dunn to determine which, if any, homeowner floor plans, are still in the board's possession. He will have an inventory prior to the annual meeting and they will be available for the homeowners to pick up at the annual meeting.

**4. New Business Items**

- a. Fire Mitigation Day/Jeffco Slash Collection
  - i. The board determined that all the Jefferson County slash collection dates should be included in the June newsletter. Due to the lack of response last year, there will not be any separate activities conducted by the property owners association.
- b. Snowplow Policy discussion
  - i. The board discussed a recent problem with snow removal. The board determined that any future contracts should run for a complete year (possibly from September 1 through August 30). The board further determined that all aspects of the agreement should be in writing. Mr. Alme will follow up on this matter.
- c. Updated Directory
  - i. Mr. Washburn reported that updated information is being collected but at this time we do not have a scheduled distribution date.

5. **Calendar** – The board set June 1, 2009, as the goal for mailing the June newsletter.

6. **Next Meeting** - The next meeting is tentatively set for Monday, August 17, 2009, at Mr. Sickler's home.

7. **Adjournment**

- a. A motion to adjourn was made by Mr. Sickler and seconded by Mr. Alme. The motion passed unanimously. The meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

/s/ Susan Festag, Secretary  
Douglass Ranch Property Owners Association