

Douglass Ranch Property Owners Association

Minutes of the Board of Directors Meeting

October 19, 2015 - Approved 11/17/2015

A board meeting consisting of the following members convened at the home of Susan Festag:

Susan Festag	President	303-816-1348	kpfestag@wispertel.net
Barbara Pleva	Secretary	303-838-2621	pleva36@q.com
Carl Price	Treasurer	661-837-2228	carltpprice@gmail.com
Randy Jensen	Roads & Grounds Committee Chair	303-838-5117	jensen5513@gmail.com

The following member was not in attendance:

Todd Williams	Vice President	303-618-5072	thinc14@gmail.com
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Call to Order: The meeting was called to order at 7:05pm

1. Selection of Officer's Positions, 2015-16

After a discussion of the responsibilities of each office and interests of the board members, the following offices were selected:

President - Susan Festag
Vice President - Todd Williams
Treasurer - Carl Price
Secretary - Barbara Pleva

Additional Responsibilities:

Roads & Grounds Chair - Randy Jensen
Firefighters' Dinner - Barbara Pleva
Electronic Newsletter & Email Updates to DRPOA members - Susan Festag & Barbara Pleva

A motion was made by Mr. Jensen and seconded by Ms. Pleva to stagger the term limits between 2 and 3 years in order to provide continuity. The terms will be as follows:

President- Susan Festag - 2 years
Vice President- Todd Williams - 2 years
Treasurer - Carl Price - 2 years
Secretary- Barbara Pleva - 3 years
Roads & Grounds Committee Chairperson- Randy Jensen - 3 years

2. Review and Approval of Annual Meeting Minutes - October 13, 2015

Ms. Festag will ask Mr. Williams to forward the minutes from the Annual Meeting which was held on October 13, 2015 no later than Saturday, October 24th.

3. New Business Items

- a. Mr. Jensen will collect the minutes from the previous Board.
- b. Mr. Price will contact Ms. Jorgensen concerning financial reports and budget from the previous Board.
- c. Ms. Festag and Mr. Price will contact Ms. Jorgensen for the transfer of Treasurer's Files and other Master Files. Ms. Festag will also get the DRPOA seal from Ms. Lenhart.
- d. Ms. Festag discussed the need to appoint or reappoint new Design Review Board. Mr. Jensen will ask the current Board Members (currently 5 members) to reapply for the positions. Members of the DRPOA will be invited to serve on the board as well.
- e. The draft of the Covenant Parking Provision, which was distributed at the annual meeting, was reviewed. Mr. Jensen discussed the revision that was made by the Design Review Board. He will have Mr. Koth (Chair of the Design Review Board) finalize the language and forward it to the DRPOA Board for review and distribution.
- f. The Road Plan which we currently have is out of date and Mr. Jensen agreed to looking into updating it.
- g. The deterioration of the culvert pipe which passes under Douglass Ranch Road and into the pond was discussed. Mr. Jensen will research if the County has the responsibility for the repair.
- h. Ms. Festag will ask Mr. Williams if the Responsible Governance Policies required by C.R.S. 38-33.3-209.5(1) were amended during the last Board's term and if so, she will request a copy of any new policies or changes.
- i. Website Updates - Ms. Festag will look into the cost of updating and creating a more user friendly website.
- j. Ms. Pleva expressed her desire to create a "Mission Statement" for the Board which would set forth the goals for the coming year.

- k. Snowplow Contract - the signed snow plow contract was reviewed and will be accepted as written.
- l. It was decided by the Board that notification of the new officers will be emailed to all property owners as soon as possible in order to keep everyone informed.
- m. Newsletter - The Board decided that there should be quarterly newsletters and that they should be distributed via email.
- n. Directory - Ms. Festag will update the directory pages and they will be distributed as replacement pages. Ms. Pleva will retrieve binders from Ms. Jensen to use for the two new homeowners.
- o. Ms. Festag will review the electronic records of various state & local agencies to verify that all mandatory reports and registrations have been completed and filed by the previous Board.

Next Meeting:

The next meeting will be held on Tuesday November 17th at 6:30pm Barbara Pleva's home at 32305 Meadowridge Lane.

Adjournment:

There being no further business to discuss a motion was made by Ms. Pleva and seconded by Mr. Price. The meeting was adjourned at 9:10pm

Respectfully submitted
Barbara Pleva, Secretary
Douglass Ranch Homeowners Association