

Douglass Ranch Property Owners Association

Minutes of the Board of Directors Meeting

November 17, 2009 – Final
(approved January 5, 2010)

A board meeting consisting of the following members convened at the home of board member Robin Barth:

Tom Washburn	Outgoing President	303-838-2225	tom.n.washburn@lmco.com
John Alme	Outgoing Vice-President	303-838-4011	norskejohn@aol.com
Susan Festag	Outgoing Secretary	303-816-1348	kpfestag@wispertel.net
Robin Barth	New Board Member	303-838-1418	robin_barth@hotmail.com
Lore Genender	New Board Member	303-838-9494	lore@merit-tech.com

1. Call to Order:

- a. The meeting was called to order at 7:15 p.m. by Mr. Washburn.

2. Selection of Offices:

- a. After a discussion of the responsibilities of each office and after determination of the interests of the board members, the following offices were selected:

President – John Alme
Vice-President - Tom Washburn
Treasurer - Lore Genender
Secretary – Robin Barth
Member at Large – Susan Festag

- b. Additional Responsibilities:

Roads & Grounds Committee Chair – John Alme
Hospitality & Firemens' Dinner – Robin Barth
Newsletter - Susan Festag

3. Initial Assignments/To Do List:

- a. Mr. Alme will make an inventory of signs to determine which need to be replaced and get an estimate of the replacement cost.
- b. Mr. Washburn will pick up the mail from the mailbox and he will monitor the status of the Shaffers Ranch development. He will also contact Mr. Sickler to determine the status of distribution of the updated directories.
- c. Ms. Genender will coordinate with the outgoing treasurer to set up new signature cards for the bank accounts (Ms. Genender will replace Mr. Sickler). She will also contact garbage companies to determine if we can minimize the number of companies serving Douglass Ranch and gain both a better rate and less wear and tear on our roads.
- d. Ms. Festag will prepare the December newsletter for distribution on Monday, December 14.

4. Review/Approval of Meeting Minutes:

- a. Mr. Alme moved that the draft minutes of the August meeting be approved as submitted. Mr. Washburn seconded the motion. The motion passed unanimously.

5. New Business/Future Activities:

- a. The board decided to set tentative meeting dates for the remainder of the year. The tentative meeting dates are as follows:

Tuesday, January 5
Tuesday, March 9
Tuesday, May 11
Tuesday, August 10
Tuesday, October 5
Tuesday, November 9

6. Adjournment:

There being no further business to discuss, a motion to adjourn was made by Ms. Genender and seconded by Ms. Barth. The motion was passed unanimously. The meeting adjourned at 9:22 p.m.

Respectfully Submitted,

/s/ Susan Festag, Outgoing Secretary
Douglass Ranch Property Owners Association